

SAPMS Board Meeting

September 22, 2022

The meeting was called to order at 6:02 pm via Google Meet.

MISSION

The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.

AGENDA

1. Roll Call

Board Members:

Jason Ferrante, President
Bryant Wilson, Vice President
Andres Kerllenevich, Secretary
Tristan Alfant, Trustee
Don Workman, Trustee
Burt Froehlich, Trustee

Others Present:

Diane Dodds
Rebekah Andreu
Amanda Shields
Andrea Chimienti
Auston Moore
Beate Schroeder
Brooke Daniello
Endo Pascasio
Helene Natiello
Janet Myer
Jennifer Heffinger
Justin Qualls
Kimberly Clauson
Lauren Ferrante
Los Magz
Lynn Deady
Marta Hahn
Natalie Clark
Noelle Cassado

2. Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 3:48 pm on September 22, 2022.

3. Approval of Minutes

MOTION:

Made by: Andres Kerllenevich

Seconded by: Jason Ferrante

Motion: To approve the minutes for the August 18, 2022 and September 20, 2022 board meetings which were emailed to the board by Andres Kerllenevich.

Vote: All in favor.

Disposition: Approved.

4 Public comment on Agenda items NONE

5. President's Report

~ State of the School

DISCUSSION: Jason gave an update on facility maintenance status, the need for a financial corrective action plan, and introduced new board members.

~ Election of new Trustees (vote)

MOTION:

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To elect Don Workman to a three year term as a member of the board of trustees.

Vote: All in favor.

Disposition: Approved.

MOTION:

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To elect Burt Froehlich to a three year term as a member of the board of trustees.

Vote: All in favor.

Disposition: Approved.

~ Election of new Treasurer (vote)

MOTION:

Made by: Jason Ferrante
Seconded by: Andres Kerllenevich
Motion: To appoint Burt Froehlich as treasurer.
Vote: All in favor.
Disposition: Approved.

~ Official entry of committees (vote)

DISCUSSION: Jason discussed the facilities maintenance committee; new facilities search committee, finance committee, and fundraising committee. Diane voiced support for splitting off the new facility search committee as a standing committee.

MOTION:

Made by: Jason Ferrante
Seconded by: Andres Kerllenevich
Motion: To approve committees for the 2022-2023 school year as follows:

Standing Committees.

Finance Committee
Fundraising Committee
Facilities Maintenance Committee
New Facilities Search Committee

Ad Hoc Committees (consists of parents, staff, and teachers, not board members):

Grievance Committee

Vote: All in favor.
Disposition: Approved.

6. Director's Report

~ Overview of first month

DISCUSSION: Diane presented the Director's report including calendar events, enrollment numbers, FAST assessments, Corrective Action Plan, opening third EC classroom, campus clean up and yard work volunteers, and tenting dates 10/19-21.

~ New Classroom and supplies (vote)

MOTION:

Made by: Jason Ferrante

Seconded by: Burt Froehlich

Motion: To approve expenditure of up to \$11,000 to purchase supplies to open new EC class.

Vote: All in favor.

Disposition: Approved.

~ Financial Corrective Action Plan Budget (vote)

DISCUSSION: Jason discussed the Corrective Action Plan, revisions to the budget, and the next steps in for approval of the Corrective Action Plan.

7. Officer / Committee Reports

~ Financial committee (liason: Treasurer)

~ Fundraising committee (liason: Tristan)

DISCUSSION: Tristan presented the Fundraising Committee report. Tristan would like each board member to secure one \$500 sponsorship and two \$250 sponsorship. Discussed timing of annual fund right after Read-A-Thon, raised the idea of moving it to the Spring. Diane suggested that the annual fund kick off in October with pushes throughout the year. Tristan also re-raised joining the Chamber of Commerce.

~ Facility: Maintenance and Beautification committee (liason: Jason)

DISCUSSION: Jason presented a report on HVAC cleaning, pest control annual service contract, tenting in October, and survey for making up lost days for tenting.

~ Facility: New facility Search committee (liason: Andres)

DISCUSSION: Andres gave an update of committee activities, property search criteria, development of a search plan, and gathering information from a bank to become pre-qualified for financing.

8. Friends of SAPMS

~ Annual plan

DISCUSSION: Lauren Ferrante gave report on Friends of SAPMS and the Read-A-Thon fundraising activities, spirit nights, a book sale, partnering with a local nursery for a plant sale, merchandise, other planned fundraising activities and upcoming events.

9. Other Board Business NONE.

10. Public comment on non-agenda items NONE.

11. Adjournment

MOTION:

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To adjourn the meeting.

Vote: All in favor.

Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:57 pm.

Minutes by: Andres Kerllenevich

Date approved: October 20, 2022