

SAPMS Board Meeting

August 23, 2023

The meeting was called to order at 6:04 pm via Google Meet.

MISSION

The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.

AGENDA

1) Roll call

Board Members:

Jason Ferrante, President
Burt Froehlich, Treasurer
Andres Kerllenevich, Secretary
Tristan Alfant, Trustee
Kim MacEwan, Trustee

Others Present:

Diane Dodds
Rebekah Andreu
Alexis Favero Torok
Amanda Shields
Amy Collins
Billy Knight
Brooke Daniello
Cora Good
Emily Stoll
Erika Forest-Martin
Monique Lyman

2) Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 11:54 am on August 15, 2023.

3) Approval of Minutes

MOTION:

Made by: Andres Kerllenevich

Seconded by: Jason Ferrante

Motion: To approve the minutes for the June 22, 2023, July 23, 2023, and August 4, 2023 board meetings which were emailed to the board by Andres Kerllenevich.

Vote: All in favor.
Disposition: Approved.

4) Public comment on Agenda items -- NONE.

5) President's Items

~ Board member recruitment; Training/strategic planning; Annual meeting in September

DISCUSSION: Bryant will not be continuing past his 3 year term. New board candidate Kim MacEwan joined the meeting. Kim MacEwan was offered and accepted a seat on the board.

MOTION:

Made by: Jason Ferrante
Seconded by: Andres Kerllenevich
Motion: To offer Kim MacEwan a seat on the board.
Vote: All in favor.
Disposition: Approved.

DISCUSSION: Jason said that the September meeting will be the required “annual meeting” of the board. The Vice President position will open up if Bryant does not continue on as a board member. There is a parent candidate but Jason said we need to hold off until we can add another nonparent board member per the requirements of the charter. Jason said that we need to have a meeting to discuss the charter and long term strategic goals. Jason would like to implement some workshops for plans for finding a new home this year. Jason would like the September/Annual Meeting to be in person on campus.

DISCUSSION: Jason said we need to revise our policies and handbook in response to recent legislation. Jason asked that board members read over the legislation for the next board meeting.

6) Director's Report

DISCUSSION: Diane gave student count: 130 district students are enrolled, down from a projected 137 students. The school has a total of 161 students enrolled. There is no one on the wait list for district students (except for Kindergarten and Upper Elementary for which there is no space). There are openings in early childhood and lower elementary. Diane listed calendar items. Diane reported that new staff hires are acclimating well. Music and cleaners have been brought back. The retirement (1% contribution) has been started. The district has accepted the school’s audit. The school passed site inspections with the District. Taylor AC performed maintenance on AC system. Some parts needed replacement for approximately \$2,000. The decking that the landlord is doing has not been completed yet.

7) Committee Reports

- Financial committee (liason: Burt): Monthly report, CAP, Annual fund
 - Budget work group

DISCUSSION: Burt presented Finance Committee report. There is \$269,000 in cash, equity is \$305,000. Burt will be meeting with the CFO to discuss the change in numbers, lower student count, unknown FTE. Burt thinks the drop in enrollment of district students necessitates an increase in the annual fund request from \$1,000/student to \$2,000/student. Discussion was had over annual fund/fundraising and the various committees.

MOTION:

Made by: Burt Froehlich
Seconded by: Andres Kerllenevich
Motion: To increase the annual fund request from \$1,000/student to \$2,000/student effective immediately.
Vote: All in favor.
Disposition: Approved.

- Fundraising committee: Donations and Sponsorships
 - Grant writing work group

DISCUSSION: Jason asked Kim if she would serve as fundraising committee liaison. Kim said yes. Jason went over the duties of the board liaison.

- Communication/Community Outreach committee (liason:Jason): Monthly/Quarterly letters

DISCUSSION: Jason went over future activities of the Communications/Community Outreach committee.

- Facility: Maintenance and beautification committee (liason: Jason): Turf installation (artificial) (7 Williams, EC bathrooms, other)

DISCUSSION: Jason gave a brief report. The EC bathroom floor is completed. The stalls are partially completed. Meetings will be held at the school on Saturdays after the monthly board meetings. There is some leftover turf to be rolled out.

- Facility: New facility search committee: Capital funds, realtor

DISCUSSION: Jason reported that Diane and Burt have a meeting with a funding company that assist schools with financing facilities.

8) Other Board Business – NONE.

9) Public comment on non-agenda items -- NONE.

10) Adjournment

MOTION:

Made by: Jason Ferrante

Seconded by: Burt Froehlich

Motion: To adjourn the meeting.

Vote: All in favor.

Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:29 pm.

Minutes by: Andres Kerllenevich

Date approved: September 20, 2023