

SAPMS Board Meeting

August 18, 2022

The meeting was called to order at 6:01 pm via Google Meet.

MISSION

The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.

AGENDA

1. Roll Call

Board Members:

Jason Ferrante, President
Bryant Wilson, Vice President
Andres Kerllenevich, Secretary
Tristan Alfant, Trustee

Others Present:

Diane Dodds
Rebekah Andreu
Auston Moore
Beate Schroeder
Brooke Daniello
Burt Froehlich
Carla Maggi
Don Workman
Endo Pascasio
Helene Natiello
Janet Myer
Los Magz
Lynn Deady
Malena Montano
Marta Hahn
Nisha Stolls
Sarah Proffit
Sage Healing
Stephanie Massey

2. Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 12:09 pm on August 16, 2022.

3. Approval of Minutes

MOTION:

Made by: Andres Kerllenevich

Seconded by: Jason Ferrante

Motion: To approve the minutes for the July 21 & August 4 board meetings which were emailed to the board by Andres Kerllenevich.

Vote: All in favor.

Disposition: Approved.

4 Public comment on Agenda items NONE.

5. Director’s Report

DISCUSSION: Diane presented the Director’s report.

6. Officer Items

President (Jason) - Facilities - conversation with HTA; Retirement plan

DISCUSSION: HVAC company has been doing cleaning and servicing of HVAC units. All classes have working AC units. Cleaning continues.

DISCUSSION: Regarding termites, the quote from the landlord’s vendor (\$15,000+) was substantially lower than previous quotes. The landlord is still offering cover the upfront cost and let us pay back our half as an add-on to our rent. The bonding/future service contract would be \$2,400 per year. These quotes do not include the Mary Peck House which Jason will have inspected. All agreed that we should accept the landlord’s offer and pay for the bond and ongoing service contract.

MOTION:

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To approve the River Pest Control quote to tent and provide a bond, and pay for one half of the tenting.

Vote: All in favor.

Disposition: Approved.

DISCUSSION: Scheduling the tenting will be 3 days during the week, River Pest Control is available during the week. All children except for UL will be displaced during these three tenting days. Diane said we can keep the UL at the school and do half day field trips for the

younger kids. Diane said it would take time to line up three field trips. Various field trip options were discussed. Jason will send a poll to the parents to see which option they prefer and who can chaperone a field trip.

DISCUSSION: Retirement plan for staff. We will send out info to Fidelity so staff can start making contributions.

Tristan - Board Fundraising Committee: update from meeting

DISCUSSION: Tristan gave a report, will try to provide a virtual option next time. Tristan asked for participation from anyone who can. Tristan discussed four topics: (1) annual fund, (2) corporate and business sponsors, (3) community involvement, and (4) board & staff involvement.

Andres - New campus search committee (Andres): meeting date

DISCUSSION: Andres reminded the date of the next meeting September 1 @ 6:00 pm via Google Meets.

7. Other Board Business

Discuss recruitment of new Board members.

DISCUSSION: Jason said that we have received interest from two candidates plus previous candidates from January. Jason will contact the former (January) interested candidates. Jason will circulate the names to the board to review. Jason re-announced the need for more board members and someone who would be interested in the Treasurer position. We will have a special meeting next week to discuss candidates.

DISCUSSION: Finances were discussed. Bryant asked about higher salary expenses. Andres said that we created a full time assistant director position and had overlap between the outgoing and incoming directors for training and transition. Tristan suggested looking into a paid fundraising person.

Discussion regarding joining Chamber of Commerce

DISCUSSION: Jason reminded the board that we had tabled the Chamber of Commerce. Andres suggested tabling for another month. Tristan will inquire as to when the next new member meeting will be and let the rest of the board know and we will aim to make that meeting.

Discuss returning to in person meetings

DISCUSSION: Jason suggested going to hybrid in person / virtual meetings at some point. All agreed that we must return to in person meetings at some point.

8. Public comment on non-agenda items NONE.

9. Adjournment

MOTION:

Made by: Jason Ferrante

Seconded by: Bryant Wilson

Motion: To adjourn the meeting.

Vote: All in favor.

Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:17 pm.

Minutes by: Andres Kerllenevich

Date approved: September 22, 2022