

## **SAPMS Board Meeting**

June 22, 2023

The meeting was called to order at 6:04 pm via Google Meet.

### **MISSION**

*The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.*

### **AGENDA**

1) Roll call

#### Board Members:

Jason Ferrante, President  
Bryant Wilson, Vice President  
Burt Froehlich, Treasurer  
Andres Kerllenevich, Secretary

#### Others Present:

Diane Dodds  
Billy Knight  
Erika Forest-Martin  
Jaclyn Briand

2) Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 10:22 am June 21, 2023.

3) Approval of Minutes

### **MOTION:**

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

1. Motion: To approve the minutes for the 3/23/23, 5/18/23, and 5/23/23 board meetings which were emailed to the board by Andres Kerllenevich.

Vote: All in favor.

Disposition: Approved.

4) Public comment on Agenda items -- NONE

## 5) Officer items

President (Jason) - Board member recruitment, summer training/strategic planning

**DISCUSSION:** Jason has spoken with a potential board, who has sent in their resume and information. Jason will send info to the board for review. Jason called for more board candidate suggestions. Jason suggested waiting until we have new board members to schedule a board training.

## 6) Director's report

**DISCUSSION:** Diane presented the Director's report, gave dates of upcoming events, confirmed enrollment of 170 with maybe 5 more. This will put the school at capacity with the need for more space. Finances look great, bank balance is over \$200,000, and discussed future plans. District cancelled CAP meeting because they said we were in good financial shape.

## 7) Committee Reports

-- Financial committee (liason: Burt): Monthly report, CAP, Annual fund, summer needs?  
-- Budget work group

**DISCUSSION:** Burt presented the financial report, we are in a strong financial position. Burt suggested the idea of using outside grant writing vendor(s) that get paid on a commission basis. Burt will look into some vendors.

-- Fundraising committee (liason: Tristan): Donations and Sponsorships; Monthly initiative (music)  
-- Grant writing work group

**DISCUSSION:** Jason discussed music fest. Jason said monthly initiatives to raise money for specific things are working well.

-- Communication/Community Outreach committee (liason: Jason): Monthly/Quarterly letters

**DISCUSSION:** Jason discussed the community emails and what will be included in future emails. A quarterly newsletter will start going out in the Fall. A welcome packet is being developed by the school with Friends of SAPMS.

-- Facility: Maintenance and beautification committee (liason: Jason): Turf installation (artificial), summer plans (7 Williams, EC bathrooms, other)

**DISCUSSION:** Jason presented update on the turf project that was donated by Bart Piniaz. There is also talk of the providing mulch around the turf project. Jason discussed the bathroom floor projects/improvements.

-- Facility: New facility search committee (liason: Andres): Update from last meeting; plans for summer (capital funds, etc.)

**DISCUSSION:** Andres discussed the properties and funding source that he emailed to the board. Andres will contact the committee members to see who wants to chair it. Andres will step down as board liason.

8) Other Board Business NONE.

9) Public comment on non-agenda items

1. Billy Knight asked how long our current lease is and the change of losing our space. Jason answered one year left and low chance of losing the space.
2. Billy Knight asked if there are funds for the bathrooms, Jason answered.

10) Adjournment

**MOTION:**

Made by: Jason Ferrante

Seconded by: Burt Froehlich

Motion: To adjourn the meeting.

Vote: All in favor.

Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:04 pm.

Minutes by: Andres Kerllenevich

Date approved: August 23, 2023