

SAPMS Board Meeting

June 1, 2022

The meeting was called to order at 7:00 pm via Google Meet.

MISSION

The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.

AGENDA

1. Roll Call

Board Members:

Jason Ferrante, President
Bryant Wilson, Vice President
David Venzon, Treasurer
Andres Kerllenevich, Secretary
Tristan Alfant, Trustee

Others Present:

Diane Dodds
Jean McDowell
Adriana Garcia
Amanda Garcia
Andrea Chimienti
Ben Price
Brooke Daniello
Carla Maggi
Dave Armentrout
Endo Pascasio
Helene Natiello
Janet Myer
Jennifer Heffinger
Kate Alfieri
Kari Venzon
Lilian Czajkowski
Lynn Deady
Mariana Zimler
Megan Soto
Marta Hahn
Matthew Martin
Noelle Cassado
Sebastian Zimler
Stephanie Massey

Taylor Brass
Tina Bouse

2. Review of Public Notice

Notice was given via email at 2:22 pm on May 31, 2022.

3. Facilities

3a) Update on facilities committee membership.

DISCUSSION: Jason discussed the committee membership and turned over the floor to Diane to discuss the termite and HVAC situation.

3b) Facilities Special topic: Pest extermination - quotes presented.

DISCUSSION: Diane presented situation with Termites and discussed various options presented by several pest control companies. Tristan will provide contacts for additional termite contractors.

3c) Facilities Special topic: HVAC system - need for professional cleaning and repairs

DISCUSSION: Diane described the HVAC problem and the estimate received from Glacier AC. Tristan will provide contacts for HVAC contractors. Andres suggested pursuing a repair of the HVAC system instead of replacement. Andres to provide the name of a vendor that has a good service/repair department.

4. Administrative

4a) Director's change-of-hands date change.

DISCUSSION: Jason said that it would make sense for Diane to assume to title of Director on June 7, 2022, the day after deAnne's last date of employment.

MOTION:

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To amend Diane Dodds' contract to have her assume the title of Director as of June 7, 2022.

Vote: All in favor.

Disposition: Approved.

4b) New contracts.

DISCUSSION: Ten contracts were presented by Diane by email prior to the meeting. Bryant asked if they all fell within budget. David asked if the 4% 401K match was included in the contracts. Diane answered that only one contract (the full time teacher contract) has the match provision. It was discussed that this contract, and all previously signed contracts, that contain the 4% match, may need to be modified once the 401K plan, that the school will offer, has been finalized.

MOTION:

Made by: Jason Ferrante

Seconded by: Tristan Alfant

Motion: To approve 10 contracts emailed to the board by Diane Dodds with a notation on the one contract with the 4% match as discussed.

Vote: All in favor.

Disposition: Approved.

4c) Staff issues regarding grievances.

DISCUSSION: Jason gave an outline of the staff grievance procedure. He described a current situation with a staff member and described the steps taken and the next step for that staff member. The staff member has been advised that they can present a formal grievance with the board (after having followed all of the required steps prior to that). David asked how a grievance would be handled. Jason explained that a committee would be formed from a pool of volunteers who would make a recommendation to the board.

5. New board member items NONE.

6. Adjournment

Jason Ferrante adjourned the meeting at 7:55 pm.

Minutes by: Andres Kerllenevich

Date approved: June 15, 2022