

## **SAPMS Board Meeting**

May 18, 2023

The meeting was called to order at 6:02 pm via Google Meet.

### **MISSION**

*The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.*

### **AGENDA**

1) Roll call

#### Board Members:

Jason Ferrante, President  
Bryant Wilson, Vice President  
Burt Froehlich, Treasurer  
Andres Kerllenevich, Secretary

#### Others Present:

Diane Dodds  
Amanda Reed  
Amanda Shields  
Angela Lindstrom  
Bart Piniáz  
Beate Schroeder  
Billy Knight  
Cora Good  
Crystal Jones  
Erika Forest-Martin  
Hannah & Keith Rosen  
Hilary Piniáz  
Jaclyn Briand  
Janet Myer  
Kathleen Cutler  
Lauren Ferrante  
Lauren Shirer  
Noelle Cassado

2) Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 10:56 am on May 17, 2023.

### 3) Approval of Minutes

**MOTION:**

Made by: Andres Kerllenevich

Seconded by: Bryant Wilson

Motion: To approve the minutes, with one spelling correction, for the March 30, 2023 board meeting which were emailed to the board by Andres Kerllenevich.

Vote: All in favor.

Disposition: Approved.

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To approve the minutes for the April 20, 2023 board meeting which were emailed to the board by Jason Ferrante.

Vote: All in favor.

Disposition: Approved.

### 4) Public comment on Agenda items -- NONE.

### 5) Officer items

President (Jason) - Community meeting (Survey results)

**DISCUSSION:** Jason went over survey results and said that the results would be compiled into a report and published to the community. Jason presented the draft employment agreement for the Director for 2023-2024. Bryant asked if the updated salary was included in our recent budget projections. Burt asked if his changes were incorporated, Jason said yes. Jason scheduled a (not public) virtual meeting with the Board and the Director for Tuesday, May 23, 2023 at 6:00 pm to provide employment feedback and discuss employment agreement. Jason reminded that Andres and Bryant's board tenures end in July and put out the call for the community to reach out to prospective board members. Bryant will resend board recruitment email.

**MOTION:**

Made by: Jason Ferrante

Seconded by: Burt Froehlich

Motion: To approve the draft employment agreement to present to the Director.

Vote: All in favor.

Disposition: Approved.

## 6) Director's report

**DISCUSSION:** Diane presented her Director's report. Projected enrollment for 2023-2024 is 178. Bank balance as of yesterday is \$150,998.

## 7) Committee Reports

- Financial committee (liason: Burt): Monthly report, CAP, Annual fund, summer needs?
  - Budget work group

**DISCUSSION:** Burt presented budget through the last quarter of the year and hopes to present the next year's budget at the next monthly board meeting. Jason added that with current fundraising projects that the school will end the year in the black.

- Fundraising committee (liason: Tristan): Donations and Sponsorships; Monthly initiative (music)
  - Grant writing work group

**DISCUSSION:** Tristan not being present, Jason went over fundraising activities. Andres asked how much has been raised Feb – May. Diane said it has not been substantial, maybe \$2,000 - \$3,000 plus more that has been raised by Friends of SAPMS which will be given to the school.

- Communication/Community Outreach committee (liason:Jason): Monthly/Quarterly letters, infographic on roles

**DISCUSSION:** Jason went over committee activities and upcoming monthly newsletter to be distributed to the St. Augustine community.

- Facility: Maintenance and beautification committee (liason: Jason): Saturday cleanup, mulch, summer plans (7 Williams, EC bathrooms, other)

- Facility: New facility search committee (liason: Andres): Update from last meeting; plans for summer (capital funds, etc.)

**DISCUSSION:** Andres gave an update on new facility search.

## 8) Other business

- Update from Friends of SAPMS/PTO

**DISCUSSION:** Lauren Ferrante went over upcoming Friends fundraising activities. The two major goals for Friends is more community outreach, ie: beach cleanup, Christmas parade, and described a protocol for all events and fundraisers.

9) Public comment on non-agenda items

1. Bart Piniuz commented on turf and talked about a vendor who is willing to provide turf for a low price. He also said he talked to school board member and offered to donate one roll of turf and all labor. He asked for an additional \$5,000 for a second roll.

10) Adjournment

**MOTION:**

Made by: Jason Ferrante

Seconded by: Bryant Wilson

Motion: To adjourn the meeting.

Vote: All in favor.

Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:04 pm.

Minutes by: Andres Kerllenevich

Date approved: June 22, 2023