

SAPMS Board Meeting

March 23, 2023

The meeting was called to order at 6:02 pm via Google Meet.

MISSION

The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.

AGENDA

1) Roll call

Board Members:

Jason Ferrante, President
Burt Froehlich, Treasurer
Andres Kerllenevich, Secretary
Tristan Alfant, Trustee

Others Present:

Diane Dodds
Rebekah Andreu
A Tarfa
Beate Schroeder
Billy Knight
Cora Good
Erika Forest-Martin
Hannah & Keith Rosen
Janet Myer
Jennifer Marshall
Justin Qualls
Kate Alfieri
Kathleen Cutler
Noelle Cassado

2) Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 5:01 pm on March 22, 2023.

3) Approval of Minutes

MOTION:

Made by: Trisant Alfant
Seconded by: Andres Kerllenevich

Motion: To approve the minutes for the February 16, 2023 board meeting which were emailed to the board by Andres Kerllenevich.

Vote: All in favor.

Disposition: Approved.

4) Public comment on Agenda items -- NONE.

5) Officer items -- NONE.

6) Director's report

DISCUSSION: Diane presented Director's report. Diane gave dates of Art and Music show. No school on April 7 or 10. Early Childhood Tea on April 14. Enrollment stands at 151, dropped a few since last meeting. Intent to return numbers are high. Five responses outstanding. There will be a lottery just for the wait list. All openings will be filled with preferential sibling applicants. District visit today re: third grade literacy. No changes to site. Faculty evaluations have been ongoing. Diane will have contracts to review in April. One AC unit died in Juniper. Taylor gave a \$7,000+ estimate to replace it. Billy Knight has been working on getting playground mulched and is obtaining two estimates.

7) Committee Reports

-- Financial committee (liason: Burt)

DISCUSSION: Burt presented financial committee report. Cash position is better than it was last month. Cash balance is greater than last month. Burt presented forecast budget for 2023-2024. The decision must be made as to whether the staff and teacher salary increases should be 4% or 8%. Jason said that the District insists that the FTE numbers fully cover the proposed salary and retirement expenses. The Board will have a special meeting next week to give the board time to make sure those numbers work and then decide on what level of raise to give to the salary and staff. The special meeting will be held on Thursday, April 6, 2023 at 6:00 pm.

-- Fundraising committee (liason: Tristan): Donations and Sponsorships

-- Grant writing work group

DISCUSSION: Tristan presented her report. The fundraising committee has broken into a grants and business fundraising committees and wants to add a corporate sponsorship committee. The committee will be hosting a grant writing expert to advise the committee on April 4, 2023 which will be open to the public. We have 19 current sponsors which Tristan wants to invite to the Asian festival. There is an Oyster roast on Saturday 4-7. Tristan asked for people with kids in the school if they can give testimonials. The committee has a videographer coming in to make a video about the school. Tristan asked the board to let her know if they know any businesses that can sponsor the school. Jason gave an update on the grant writing group.

-- Facility: New facility search committee (liason: Andres): Update from last meeting

DISCUSSION: Andres Kerllenevich gave report on the new facility search committee.

-- Facility: Maintenance and beautification committee (liason: Jason)

DISCUSSION: Jason gave a report of the Maintenance and Beautification committee. There has been an offer to provide mulch at cost and volunteer labor to spread it. The landlord has replaced downspouts and gutters on 7 William Street. They are working on repairing a different part of the main building. They are discussing having an engineer make a structural report that the landlord will be responsible for repairing.

-- Communication/Community Outreach committee (liason:Jason)

DISCUSSION: Jason gave report on Communication/Outreach Committee. The primary focus has been on getting a newsletter in place.

8) Other Board Business -- NONE.

9) Public comment on non-agenda items

1. Billy Knight elaborated on the mulch in the playground area project. He said a parent offered to donate peel and stick tile for the early childhood bathroom.

10) Adjournment

MOTION:

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To adjourn the meeting.

Vote: All in favor.

Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:23 pm.

Minutes by: Andres Kerllenevich

Date approved: June 22, 2023