

## **SAPMS Board Meeting**

March 20, 2024

The meeting was called to order at 6:02 pm via Google Meet.

### **MISSION**

*The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.*

### **AGENDA**

1) Roll call

#### Board Members:

Jason Ferrante, President  
Burt Froehlich, Treasurer  
Andres Kerllenevich, Secretary  
Tristan Alfant, Trustee  
Kim MacEwan, Trustee

#### Others Present:

Diane Dodds  
Amanda Shields  
Billy Knight  
Cora Good  
Crystal Jones  
Erika Forest-Martin  
Janet Myer  
Jen Sacharow  
Kaloita Florez  
Makersfest St. Augustine  
Monique Lyman

2) Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 2:16 pm on March 19, 2024.

3) Approval of Minutes

### **MOTION:**

Made by: Andres Kerllenevich

Seconded by: Jason Ferrante

Motion: To approve the minutes for the February 21, 2024 and March 7, 2024 board meeting which were emailed to the board by Andres Kerllenevich.

Vote: All in favor.

Disposition: Approved.

4) Public comment on Agenda items NONE.

5) President's Items

**DISCUSSION:** Jason reported that Billy Knight and George mostly completed the bathroom modifications over spring break.

6) Director's report

**DISCUSSION:** Diane presented her report. She thanked Billy Knight and George for their work on the EC bathroom modifications over spring break. Diane went over upcoming schedule items. Diane said enrollment activity is very active. Current enrollment 170 students. There are 165 applications. Diane says we need more space to grow. Diane gave fundraising numbers. Grant writers are almost done gathering information and should be getting busy with grant writing soon. The faculty attended the AMS conference. The school's security guard Tom will be retiring over spring break. A replacement was provided but Tom will continue to work on Wednesdays. Growth School has not found any properties in our price range. Diane is still working on scheduling Billy Knight to inspect 7 Williams Street. One of the AC units will need to be replaced. Diane will contact Taylor Air to get more information. Burt asked if a schedule of capital replacement can be prepared. Jason will take it up with the facilities beautification committee. Burt asked what age group the waiting list consists of, Diane answered it is spread out evenly but more Upper Elementary than Lower Elementary.

**MOTION:** Diane is asking to increase gross payroll for salaried teachers and staff (not including the Director, substitute teachers, specialists, aftercare, speech therapist & OT) to \$986,000 (a 5.66% increase). Burt expressed concern about fundraising goals not being met. Diane said that our FTE payments are coming in \$10,000/month higher than budgeted and there were other sources of income that were unexpected. Burt would like to see the entire budget before approving the payroll number. Diane needs to have this number now in order to prepare employment agreements for approve at the April board meeting (and not run out of time after that to keep the school staffed for next year).

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To approve gross salaries for teachers and staff (not including the Director, substitute teachers, specialists, aftercare, speech therapist & OT) of \$986,000.

In Favor: Jason, Andres, Tristan, Kim.

Abstained: Burt Froehlich

Disposition: Approved.

## 7) Committee Reports

### -- Financial Committee

**DISCUSSION:** Burt presented financial report. Cash balance = \$209,087.60. Income of \$137,523.65 minus expenses of \$124,302.16 resulted in surplus of \$13,221.49. Income has been higher than budgeted and expenses have been lower than budgeted.

### -- Fundraising Committee

**DISCUSSION:** Kim unavailable to give report.

### -- Communication/Community Outreach Committee

**DISCUSSION:** No report.

### -- Facility: Maintenance and Beautification Committee

**DISCUSSION:** Jason presented his report updating the board on the modifications to the EC bathroom bringing it into compliance with state law. This weekend will be a cleanup weekend. Jason will send out email to the community. Jason will also discuss developing a capital replacement schedule at the next meeting.

### -- Facility: New Facility Search Committee

**DISCUSSION:** Charter School says the realtor does not have any new leads for us. Jason said we can ask the realtor to locate a smaller facility for a satellite location. Also, Andres will contact Moultrie Montessori to see if the property might be available for rent as a satellite location and purchase of teaching materials.

## 8) Other Board Business -- NONE.

## 9) Public comment on non-agenda items

1. Billy Knight asked about doing a summer camp to earn money for the school. Diane said that it does not end up generating a surplus and most of the staff do not want to work over the summer. Diane also thinks the kids should not be on the same campus 12 months a year. Cora Good suggested a short camp (ie: half days). Tristan also suggested a short camp to orient kids to Montessori for new incoming students.
2. Crystal Jones asked if we will see a budget soon to put everyone's mind at ease.

10) Adjournment

**MOTION:**

Made by: Jason Ferrante

Seconded by: Andres Kerllenevich

Motion: To adjourn the meeting.

Vote: All in favor.

Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:23 pm.

Minutes by: Andres Kerllenevich

Date approved: April 17, 2024