

SAPMS Board Meeting

October 18, 2023

The meeting was called to order at 6:02 pm via Google Meet.

MISSION

The Mission of St. Augustine Public Montessori School is to provide students with a learning culture grounded in Montessori philosophy and practice that inspires a love of learning and respect for self, others and the environment.

AGENDA

1) Roll call

Board Members:

- Jason Ferrante, President
- Burt Froehlich, Treasurer
- Andres Kerllenevich, Secretary
- Tristan Alfant, Trustee
- Kim MacEwan, Trustee

Others Present:

- Diane Dodds
- Rebekah Andreu
- Beate Schroeder
- Billy Knight
- Cora Good
- Kate Alfieri

2) Review of Public Notice

Notice was posted on the school calendar, the school website, and via email at 11:57 am on October 17, 2023.

3) Approval of Minutes

MOTION:

- Made by: Jason Ferrante
- Seconded by: Andres Kerllenevich
- Motion: To approve the minutes for the September 20, 2023 and September 27, 2023 board meetings which were emailed to the board by Andres Kerllenevich.
- Vote: All in favor.
- Disposition: Approved.

4) Public comment on Agenda items -- NONE

5) Officer items

President (Jason)

~ Charter School Capital.

DISCUSSION: Charter School Capital has a new representative who would like to speak with us. Diane thinks we have to decide if we want to go further with them. Andres said he thought we should explore it further. Diane asked if we should explore this company or if other companies. Andres said we should also shop the market after we learn everything we can from Charter School Capital. Diane will contact the new rep to get some proposed times for a special meeting.

~ Approve cleaner contract renewal.

DISCUSSION: Diane presented the cleaning contract that she emailed to the board. This is the same contract that we suspended when the school had financial difficulties. Jason asked Diane to add a signature line for the President

MOTION:

Made by: Jason Ferrante

Seconded by: Tristan Alfant

Motion: To approve the resumption of the cleaning contract that Diane emailed and presented to the board.

Vote: All in favor.

Disposition: Approved.

6) Director's report

DISCUSSION: Diane presented the Director's report. Enrollment has not changed at 161 total students (131 District, 30 non District). Annual fund has raised \$8,336.

7) Committee Reports

-- Financial Committee (liason: Burt):

DISCUSSION: Burt presented his report. There is a \$5,000 cash flow shortfall for last month. Cash balance is over \$200,000. The three month average is on track. The annual fund raising is not going as well as it needs to be going.

-- Fundraising committee (liason: Kim):

DISCUSSION: Kim met with committees and will meet with Tristan to get up to speed. Kim will meet with Hannah to discuss 6 grants that we will be applying for. Kim would like to create a spreadsheet with all of the fundraising activities. Jason said how helpful it was last year to hand out sponsorship forms to parents to go out and find sponsors. Cora Good explained that there is now a pamphlet instead of a folder which could be handed out in the pickup line and/or in the kids' backpacks.

-- Communication/Community Outreach Committee (liason:Jason):

DISCUSSION: Jason is reaching out to the committee for feedback and will send out a monthly newsletter. It will consist of board meeting notes and financial information.

-- Facility: Maintenance and Beautification Committee (liason: Jason):

DISCUSSION: The school sold one of the extra rolls of turf for \$600. That money can be used to purchase the underlayment for installation of the remaining roll of turf. This weekend will be the monthly campus cleanup. Jason will ask the "truck brigade" of parents to haul off debris. He is waiting for a structural engineer to make report that can be taken to landlord. The deck ramp is expected to be completed.

8) Other Board Business

DISCUSSION: Jason asked about dates for setting up a board training vs extending next month's board meeting. Tristan will ask board members for dates to set up a special meeting. Adding board members was discussed.

9) Public comment on non-agenda items

1. Cora Good asked about hiring a grant writer. Jason will forward a lead from Burt to Kim.

10) Adjournment

MOTION:

Made by: Jason Ferrante
Seconded by: Burt Froehlich
Motion: To adjourn the meeting.
Vote: All in favor.
Disposition: Approved.

Jason Ferrante adjourned the meeting at 7:05 pm.

Minutes by: Andres Kerllenevich

Date approved: November 15, 2023